



Gail Oxtoby
(Law Clerk)

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As a Senior Law Clerk in our Litigation Group, Gail Oxtoby brings 20 years of experience to Thornton Grout Finnigan and its clients.

Gail frequently supports lawyers in the conduct and resolution of matters both in and out of court. Gail's experience spans all levels of court in Ontario, tribunals, and private arbitrations. She is frequently involved from preliminary due diligence investigations through to judgment and enforcement. Gail is proficient with the Ontario *Rules of Civil Procedure*, and has experience with the Alberta *Rules of Court*.

Gail served as the eDiscovery Co-ordinator at a large firm before joining TGF, and brings skills to assess cases and develop file specific plans for the processing and review of data. As project manager, she is involved with data collection, processing, training for team reviews, review, and production. Throughout each of these phases, Gail is always focused on using the best processes that will lend efficiencies to the discovery and trial phases that follow. Gail possesses superior technical skills within eDiscovery, specifically with Summation and Relativity, and has experience with AI having guided a team through a document review with Relativity's Active Learning. Gail also draws on her prior experience as lead clerk for a common issues class action trial that was conducted in Summation to assist with large complex litigation matters. Gail couples her superior organizational skills with her advanced technical skills to develop seamless workflows.

Gail's role at TGF is to ensure that every file is uniquely managed, and that the best solutions are employed so that each matter proceeds efficiently.