



## Roxana Manea

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Roxana is a full-time law clerk in the firm's restructuring and insolvency practice group. She plays an instrumental role in preparing and filing court documents and proofs of claim in the context of receivership proceedings, restructuring proceedings under the *Companies' Creditors Arrangement Act* ("CCAA"), as well as bankruptcy and proposal proceedings under the *Bankruptcy and Insolvency Act*. Roxana assists TGF lawyers in complex, document-intensive domestic and cross-border restructuring mandates, and has extensive experience with procedures and filings at all court levels, including the Commercial List, the Court of Appeal and the Supreme Court of Canada. She also coordinates the preparation of retention applications, related declarations and interim and final fee applications for filing with U.S. Bankruptcy Courts, when the firm is retained as Canadian counsel in proceedings under the U.S. Bankruptcy Code.

Roxana is an integral part of the firm's practice in assisting banks and other lenders, where she prepares security summaries for opinions and forbearance agreements, drafts demands for payment and notices of intention to enforce security, payout statements and closing documents on re-financings, and materials for enforcing judgments. Roxana has considerable experience with all types of searches, procedures and registrations under the *Personal Property Security Act* and the Quebec RDPRM, and is familiar with *Uniform Commercial Code* searches and registrations, which she coordinates with U.S. counsel and agents on behalf of clients.

Roxana is very familiar with corporate registration systems and databases, and frequently prepares corporate filings including Articles of Reorganization following restructurings under the CCAA and in receivership proceedings, for private domestic corporations and not-for-profit organizations. She conducts federal and provincial due diligence searches including real estate and intellectual property searches, prepares search summaries, and can access a variety of other domestic and international registries and databases to locate and retrieve documents and information required at the due diligence stage.

Before completing The Institute of Law Clerks of Ontario associate level program (Hons.) in 2005 at Seneca College, and The Institute of Law Clerks of Ontario 2018 Fellowship Course in Advanced Trademarks & Copyright (Hons.), Roxana earned a Bachelor of Arts (Hons.) from the University of Bucharest, where she

studied foreign languages. In addition to English, Roxana is fluent in French and Romanian and conversant in Spanish and Italian.

Roxana is the recipient of the 2004 LexisNexis Canada Award for Excellence in Estate Law.

Roxana is a member of The Institute of Law Clerks of Ontario.